



# Training and Personal Development Policy

## Aim

The aim of this policy is to communicate to all members the responsibilities of AUSC to training.

## Table of contents

- Aim** ..... 1
- Table of contents** ..... 1
- 1 Revision** ..... 2
- 2 Application**..... 2
- 3 First response**..... 2
  - 3.1 First aid course ..... 2
  - 3.2 Oxygen provider course ..... 2
- 4 Scuba diving** ..... 2
  - 4.1 Open water courses ..... 2
  - 4.2 Speciality courses ..... 2
- 5 Boating**..... 2
  - 5.1 Seamanship course ..... 2
  - 5.2 VHF course ..... 2
- 6 Document control** ..... 3

## 1 Revision

This policy is to be maintained and reviewed by the AUSC Committee.

## 2 Application

This policy applies to all members who would like to undertake further individual training and development.

## 3 First response

### 3.1 First aid course

First aid courses are encouraged should an incident occur, and first responder assistance can be applied.

### 3.2 Oxygen provider course

AUSC recognises that members with oxygen provider certification is a risk mitigation during scuba diving activities, and consequently AUSC encourages members to undertake this training. This certification can be conducted through Divers Alert Network (DAN), or PADI.

For initial (full) course, AUSC will provide participants eight (8) free air fills upon successful completion of the course. For refresher course, AUSC will provide participants four (4) free air fills upon successful completion of the course.

Note that should AUSC sponsor members through other means (such as financial compensation from grants), then this clause is no longer valid.

Free air fills will expire 12 months from the date of the completion of the attended course.

## 4 Scuba diving

### 4.1 Open water courses

AUSC do not teach any courses, though we can contact agencies on members' behalf. Deposits can also be collected, and passed on.

### 4.2 Speciality courses

SSI and PADI offer numerous advanced courses to hone up skills. AUSC recommends that members take the appropriate specialty courses prior to participating in more advanced club dives (ie. Wreck, night or deep dives).

## 5 Boating

### 5.1 Seamanship course

Refer *AUSC Boat Handler Requirements Policy* for information on the seamanship course.

### 5.2 VHF course

By law, personnel wishing to use VHF radio must have VHF certification. Sea Rescue Squadron offers courses with VHF, and after passing the examination, you are eligible for VHF certification.

## 6 Document control

Revision (Date)	Person	Comments
0 (15/11/2009)	<b>Author:</b> David Warren, Treasurer <b>Reviewed:</b> Emily Moskwa, Secretary <b>Approved:</b> Mostyn Walker, President	Document released to club membership.
1 (12/2012)	<b>Approved:</b> Sam Owen, President	
2 (13/10/2015)	<b>Author:</b> David Warren <b>Reviewed:</b> Committee (via Meeting 13/10/2015) <b>Approved:</b> David Warren, President	Updated to new format. Note: Split section from training chapter.
3 (10/11/2015)	<b>Author:</b> David Warren <b>Reviewed:</b> Committee (via Meeting 10/11/2015) <b>Approved:</b> David Warren, President	<ul style="list-style-type: none"> <li>• Remapped document to categorise courses by discipline (first response, scuba diving, boating)</li> <li>• Section 3.1 <i>First aid course</i>: Added to document.</li> <li>• Section 3.2 <i>Oxygen provider course</i>: Renamed from DAN O2 provider course, since PADI can offer course also.</li> <li>• Section 3.2 <i>Oxygen provider course</i>: Added introduction / encouragement from club.</li> <li>• Section 3.2 <i>Oxygen provider course</i>: Added disclaimer for air fill credits that should AUSC sponsor members, then the member is not given air fill credits.</li> <li>• Section 5 <i>Boating</i>: Added to document, with subsections Seamanship course referring members to Boat Handler Requirements Policy, and VHF course.</li> </ul>